

5 March 1956

115-820
CMA 23602

MEMORANDUM FOR: DEPUTY DIRECTOR/PLANS

VIA: SSA/DDS

SUBJECT: Revised T/O, Near East and Africa Division

1. A revised table of organization for the NEA Division is forwarded herewith. The total number of positions requested on the T/O is [REDACTED]. A distribution of the positions is outlined in tab A, column b. The proposed T/O, tab B, is broken down according to the authorized T/O ceiling and the Division requirements for additional positions through the balance of the Fiscal Year 1956. Attention is invited to foot-notes in tab A which presents unusual factors that should be considered by your office in establishing a personnel ceiling for the Division.

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2. In addition to the position requirements outlined above, we have listed on the T/O an additional [REDACTED] which will be required during the Fiscal Year 1957. These positions, and those mentioned in paragraph one, at headquarters and in the field stations were staffed out with all appropriate staff elements and approved by the Deputy Director/Plans on or about 15 August 1955.

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3. A survey of the NEA Division was conducted by the Office of Management in connection with our T/O and reorganization plan. A copy of Management's analysis of the proposed T/O is attached. (tab C)

4. Upon approval of the revised T/O, the necessary administrative procedures including the preparation of position descriptions, vacancy reports, etc. will be submitted.

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Chief
Division of Near East
and Africa

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NFA [REDACTED]:jp

Distribution:

- 0 & 4 - Addressee (plus only copy of tab C)
- 1 - SSA/DDS
- 1 - CNEA
- 1 - NFA [REDACTED]
- 1 - NFA [REDACTED]

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